

## APPENDIX A



### COACH PHOTO IDENTIFICATION

To receive accreditation at any skating competition all professional coaches must present and wear a COACH PHOTO IDENTIFICATION tag.

Skate Canada Policies and Procedures  
 POLICY: ACCREDITATION FOR PROFESSIONAL COACHES  
 REFERENCE: By-law 2403

#### 1.0 FUNDING AND ACCREDITATION

In order to receive funding an accreditation from the Association, Skate Canada professional coaches must meet the following standards:

- 1.1 INTERNATIONAL, CANADIANS, JUNIOR NATIONALS (NOVICE): be Level 3 certified for ISU sanctioned International competitions, Canadian Championships (not including Synchronized Skating championships) and / or Junior Nationals (Novice).
- 1.2 NACS, JUNIOR NATIONALS (JUVNEILE, PRE-NOVICE): be Level 2 Certified for the North American Challenge and / or Junior Nationals (Juvenile / Pre-Novice National Championships).

#### 2.0 ACCREDITATION

- 2.1 SUB-SECTIONALS, SECTIONALS, CHALLENGE COMPETITIONS: In order to receive accreditation from the Association at Sub-Sectional, Sectional and Challenge Competitions, Skate Canada professional coaches must be NCCP Level 2 Certified.
- 2.2 SYNCHRONIZED SKATING SECTIONALS AND / OR CANADIANS: In order to receive accreditation from the Association at Synchronized Skating Sectional and / or Canadian Championships, synchronized skating professional coaches must be NCCP Level 2 Certified, except for Novice, Junior and Senior competitions at Canadians where coaches must be NCCP Level 3 Certified.
- 2.3 SYNCHRONIZED SKATING FESTIVAL CHAMPIONSHIPS: Coaches must be NCCP Level 2 Certified.

#### 3.0 COMPLETION OF CERTIFICATION

Certification must be completed twenty-one days prior to the start of the event.

#### 4.0 NON-QUALIFYING EVENTS

Coaches at a Non - Qualifying Competition must be NCCP Level 1 Certified.

#### 5.0 NEW COACHES

New Professional Coaches who do not meet the above criteria for accreditation for funding will have three years in which to become Level 2 Certified and four years to become Level 3 Certified from the date of completion of both NCCP Level 1 Theory and Technical courses. Former Skating Instructors will have three years in which to become Level 2 Certified and four years to become Level 3 Certified from the date of becoming a Skate Canada Professional Coach.

#### 6.0 CONDITIONS FOR RECEIVING ACCREDITATION

In order to receive accreditation from the Association at any Sub-Sectional, Sectional championships or higher, Skate Canada professional coaches must be members of the Association and hold a valid First Aid Certificate.

In Order to receive accreditation from Skate Canada – Manitoba at any Non-Qualifying competition Skate Canada professional coaches must be members of the Association and hold a valid First Aid Certificate.

### REQUEST FORM

All requests for a COACH PHOTO ID must be submitted to Skate Canada – Manitoba no later than 14 days prior to the start of a competition.  
 All requests must include the appropriate information.  
 Incomplete or late requests will be denied.

Name:	Phone:
Address:	Email:
Skate Canada Number:	NCCP / CAC Number:
Level of Certification:	
Theory:	
Technical:	Discipline:
Practical:	

Attach a photocopy of the following information:

- Valid First Aid Certificate
- A photograph (head and shoulders only, approximately 1.5 x 1.5 inches)
- Proof of Skate Canada registration
- Proof of NCCP Certification
- \$5.00 processing fee

Coach Signature \_\_\_\_\_

Date \_\_\_\_\_

Return to: Skate Canada – Manitoba  
 C/O Coach Photo ID  
 200 Main Street  
 Winnipeg, MB R3C 4M2