



TEST DAY REGULATIONS

2009-2010

The 2009-2010 Skate Canada – Manitoba Test Day Regulations have been developed to assist clubs, skating schools, skaters, coaches, and evaluators/judges in planning their skating season more effectively.

All High Tests during the winter season (November-March) are to be centralized within designated Regions.

Competitive testing opportunities will be determined by the evaluators / judges committee. Please note that it may be necessary to travel to a neighboring region for testing opportunities.

Test Days are to be submitted to their Region Judges Bureau Rep prior to June 1, 2010

The Evaluator/Judges committee will review the test day requests submitted by each region and make recommendation as to the number of test days within a region. If there are conflicts with test dates, an excess, or deficiency of test days, the committee will pass on its recommendations to the respective Judges Bureau Rep.

***** All requests for evaluators / judges will be made by a Club through their Region Judges Bureau Representative *****

For all Tests: Evaluator requests will be made through the Region Judges Bureau Rep. The JBR will consult with the Test Day Coordinator as to which evaluators to contact.

Low Tests – include Preliminary - Senior Bronze Skating Skills
Free Skate and Dances.

High Tests –Junior Silver-Gold Skating Skills & Free Skate.

Centralized Dance tests days will include the following:

Junior Silver –Gold dances, Dance Variation, Bronze Rhythm Dance, Silver /Gold Interpretive Dance, and Interpretive Tests.

1. Only test days listed on the Skate Canada – Manitoba 2009-2010 approved test day list will be allowed.

2. All test days are subject to evaluator / judge availability.
3. **A hard copy of the estimated test lists, including all candidate names, must be submitted to the Region Judges Bureau Representative THREE weeks prior to the scheduled test date. This list must include whether dances are to be Skated solo or partnered if applicable. No test can be added after that dates without permission of the Judges Bureau Representative and the Evaluator/Judges Chairman.**
4. Final Test Lists, including names, and whether dances are to be partnered or soloed (if applicable), must be confirmed with the Region Judges Bureau Representative **14 days** prior to the scheduled test date. **A test deleted after this date will be considered “not tried” and the test fee and ice fee (as applicable) submitted.**
Skate Canada Technical Handbook – Section I, 4.0 page 58

If the test list is not confirmed, the test day will be canceled.

5. **Any skater who requests a particular test at more than one test day in a 14-day period and subsequently withdraws that test within 14 days of the test day, shall be liable for all administration (i.e. evaluator expenses) and ice fees associated with the withdrawn tests. Any Skate Canada fees will be applied in accordance with Skate Canada Technical Handbook – Section I (1).**

This shall apply to tests passed at one test day and thereby withdrawn from subsequent test days (Skate Canada Rule 4406(1)), if those tests occur within 14 days of the test day at which the test was passed)

6. The final test list with the Summary Sheet **MUST** be available for the evaluator at the test day. Those names not listed on the summary sheet but which appear of the final test list, must be added to the summary sheet and marked as “not tried”. The top of individual test papers must also be available to the evaluator to check that results were accurately entered onto the Summary Sheet.
7. No club or individual is to make the initial contact with an evaluator / judge and no evaluator / judges is to accept an assignment except from a Judges Bureau Rep or the Evaluator/Judges Chairman.
8. Out-of province evaluators / judges may be brought to Centralized test days at least once each year. This is a great opportunity for our skaters to obtain feedback from evaluators / judges from other Sections. All costs will be incurred by the test day (not the Section).
9. For skaters trying tests outside of their Home Club / Region / Section, permission must be obtained, in writing from their home club test chairman. See form “Permission to Try Tests out of Home Club” (Appendix – A) Also note # 10 below.

10. Process for Submitting Tests:

A/ Test Day location in skater's Home Region:

- Register tests through skater's home club test chairman

B/ Test Day location in another Region:

- Skater's home club test chairman contacts their Region Judges Bureau Rep. to make request. Region Judges Bureau Rep contacts Judges Bureau Rep in region where test day is to be held; will confirm space and communicate approval of request back to test chairman.
- Home club of skater must supply all paperwork.

C/ Skater belongs to home club in one region and skates full time elsewhere:

- Home club test chairman provides a blanket permission letter (in writing) for the current season to the test chairman and Region Judges Bureau Rep where the skater trains. A copy of the letter must be provided to the home Region Judges Bureau Rep.
- The home club of the skater must agree to provide paperwork for the skater **OR** other arrangements must be made **prior** to the test day.

D / Test Summary Sheets:

- A copy of the test summary sheets should be provided to both Region Judges Bureau Reps. -
- The test paper tops must be sent to the skater's home club test chairman.

11. Summary Sheets – White copy – mailed to Skate Canada

**865 Shefford Road
Gloucester, Ontario
K1J 1H9**

- Yellow Copy or Photocopy – mailed to Diane Harder

**Skate Canada – Manitoba Test Day
Coordinator
Box 1058
Souris, Mb.
R0K 2C0**

- Pink Copy – mailed to skaters' home club with the test paper tops.

- Photocopies – to Region Judges Bureau Representative - to club hosting the test day

12. Use the Skate Canada – Manitoba Test Day Binder (available from your Region Judges Bureau Rep) to assist in organizing and scheduling test days.

13. Local Rules: Any rules set up by a Section and approved by the Chair of the Skate Canada National Judges Subcommittee with respect to the scheduling of test, shall be binding on the clubs

and skaters of that Section providing they do not interfere with the intent or application of Skate Canada Rules and Policies. Rule 4601

14. Communication – It is important that everyone use the proper channels to ensure success for our skaters with test days. Issues / concerns should be made in writing to the proper link.

Communication Links:

