



2010 BMO Canadian Figure Skating Championships

London, ON
January 14 – 17, 2010

EVENT ANNOUNCEMENT

TO: Board of Directors
Competitors
Member Clubs
Section Offices
National Office

The event announcement for the 2010 BMO Canadian Figure Skating Championships to be held under the direction of Skate Canada and hosted by Skate Canada – Western Ontario is attached.

Competitions/practices will take place at the John Labatt Centre from Wednesday, January 13, 2010 to Sunday, January 17, 2010. The Exhibition Gala will be held on Sunday, January 17, 2010 at the John Labatt Centre.

For the 2009 / 2010 season a separate technical event announcement is available on the Skate Canada Members Only website and includes specific technical information for Challenge, Junior Nationals and Canadians.

Should there be any questions please e-mail 2010canadians@skatecanada.ca.

Jackie Stell-Buckingham
Director of Events

JSB/ja

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EVENT PHILOSOPHY

The BMO Canadian Figure Skating Championships is one of the premier annual figure skating events in the world and one of Canada's largest annual national sport championships.

This event is funded by Skate Canada in conjunction with the title sponsor, BMO Financial Group, and is planned, managed and executed by Skate Canada with the assistance of a local volunteer organizing team.

The event attracts approximately 90 skaters, 100 coaches/team managers, 50 officials and sponsors, 100 media/TV and 250 volunteers.

The BMO Canadian Figure Skating Championships allow Skate Canada to feature and recognize elite competitive skaters and provide entertaining skating for both live and television audiences across the country. This event also enables Skate Canada to profile its national corporate sponsors.

Many important decisions depend upon the results of the BMO Canadian Figure Skating Championships including Sport Canada carding opportunities, athlete funding, Skate Canada National Team selection, as well as athlete selections to various development and international event teams.

The focus for athletes at this event is to execute multiple strong performances under the added scrutiny of large live and television audiences. Results are extremely significant.

The presentation of this event simulates as much as possible that of the Senior World and Olympic Championships that the competing skaters aspire toward. At the end of the 2010 BMO Canadian Figure Skating Championships, the Vancouver 2010 Olympic team will be announced.

GENERAL INFORMATION

CONTACT INFORMATION

Coaching and Skating Programs

Director, Coaching and Skating Programs	Jeff Partrick	Tel: 613.747.1007 or 1.888.747.2372 x2569 jpartrick@skatecanada.ca
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Technical

Technical Representative	Debbie MacMurdo	debbiemac@eastlink.ca
Assistant Technical Representative	Susanne Morgan	gmorgan@rogers.com
Staff Technical Resource	Renee Bellavance	Tel: 613.747.1007 or 1.888.747.2372 x2554 rbellavance@skatecanada.ca

Event Management

Director of Events	Jackie Stell-Buckingham	Tel: 613.747.1007 or 1.888.747.2372 x2514 jackie-s@skatecanada.ca
Ticketing Manager	Theresa Cuddihy	Tel: 613.747.1007 or 1.888.747.2372 x2539 tcuddihy@skatecanada.ca
Venue Coordinator	Sarah Smith	Tel: 613.747.1007 or 1.888.747.2372 x2536 ssmith@skatecanada.ca
Event Services Coordinator (Transportation)	Jeannette Alexander	Tel: 613.747.1007 or 1.888.747.2372 x2503 jalexander@skatecanada.ca
Event Services Coordinator (Bedrooms & Social Functions)	Marilyn Moore	Tel: 613.747.1007 or 1.888.747.2372 x2579 mmoore@skatecanada.ca

Event Operations Coordinator Diane Vanier
(Registration)

Tel: 613.747.1007 or
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Marketing/Sponsorship/Communications

Director, Marketing and
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ARENA

John Labatt Centre 99 Dundas Street London, ON 519.667.5700	<u>Rink dimensions:</u> 200' X 85'
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ACCOMMODATIONS

Delta London Armouries 325 Dundas Street London, ON N6B 1T9 Tel: 519.679.6111 or 1.888.890.3222 http://www.deltahotels.com/hotels/hotels.php?hotelId=12	Room Rate: \$119 - \$149 + taxes (1 to 4 people/room)
Hilton London Ontario 300 King Street London, ON N6B 1S2 Tel: 519.439.1661 http://www1.hilton.com/en_US/hi/hotel/YXULOHF-Hilton-London-Ontario-Ontario/index.do	Room Rate: \$124 - \$154 + taxes (1 to 4 people/room)

NOTE: Reservations in the Skate Canada room block are available only through Skate Canada National Office – hotels will not accept individual reservations. Please contact the following person from your section to make reservations.

Section Accommodation Contacts

BRITISH COLUMBIA/YUKON SECTION

Danielle Williams
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PRINCE EDWARD ISLAND SECTION

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ENTRY INFORMATION

All entries must qualify through the applicable BMO Skate Canada Challenge events. Entries (including each athlete, coach and team manager) must be submitted online by each section within 24 hours of completion of the BMO Skate Canada Sectionals or Challenge events.

Please ensure that the names of all skaters granted byes from Skate Canada are included on all entry lists. Further, all byed skaters must complete the relevant Skater Entry Forms.

All skaters that receive a bye through Challenge competition must submit one copy of their music with their skater entry forms.

Skater Online Profile Update

When registering for Sectional events and above, all athletes must update their personal profile online (Skate Canada Members Only website). Instructions will be posted in September under personal profile on the main menu.

All updates must be completed within 48 hours of completion of the Challenge event (with exception of Planned Program Sheets which can be modified up until Monday, January 4, 2010).

Please note that all byed skaters are responsible for completing this update as well.

WITHDRAWALS AFTER THE DRAWN STARTING ORDER IS POSTED/

RELEASED (Regulation 7000-H-1.1 (2) (IV)):

If a skater(s) withdraws from an event after the starting order is drawn and posted, the order will not be changed. The withdrawn skater(s) will be announced as having withdrawn. The alternate must replace the withdrawn skater in the same start order position before the start of the official practice session immediately prior to the first portion of their event. In the case of Senior events at the Canadian Championships, the alternate skater shall take the first start position with a re-calculation of warm-up groups as necessary.

If a skater(s) withdraws from a qualifying or championship competition after the start of the event, it must be for medical or compassionate reasons. In the case of a medical withdrawal the skater(s) must provide a medical certificate or be examined by the medical staff at the event either before they practice (if injury/illness is acute and exists upon the skaters' arrival) or during the competition if the problem arises on site. Withdrawals due to compassionate reasons (e.g. death in immediate family) will be considered on an individual basis by the Technical Representative.

If a skater withdraws from an event after the start of that competition (i.e. competes in at least one segment), they must withdraw from all other event categories they are entered in. In the case of a Pair or Dance team withdrawing due to injury, only the uninjured skater will be permitted to skate in any other event(s) that they are registered in.

REGISTRATION

Photo accreditations will be in effect at this championship. Registration for skaters, officials, team managers and coaches will begin on Wednesday, January 13, 2010 from 07:00 – 20:00 at the John Labatt Centre – Accredited Entrance.

Skaters, officials, coaches, team managers or media/TV arriving at the hotel may ask at the Transportation Desk or hotel front desk for a one-way shuttle voucher to enable them to access transportation to the John Labatt Centre for the purpose of registering.

Skaters

- Skaters must register before their official practice session immediately prior to the first portion of their event, in accordance with Skate Canada Rule 7410.
- Once registered, only the official practice ice may be used as per Skate Canada Rule 7410.

Coaches

As per the Skate Canada Accreditation for Events Policy, in order to receive accreditation at the 2010 BMO Canadian Figure Skating Championships, coaches must:

- Be NCCP Level 3 Certified
- Be a current Professional Coaching Member of Skate Canada
- Hold a valid First Aid Certificate
- Register in person and show their section photo identification.

Each competition entry may only have two accredited individuals for the event (two professional coaches or one professional coach and one performance enhancement person or one team manager). No rink side access will be granted for performance enhancement personnel who are accredited with competition entries. Only two accredited persons as described here will be allowed at ice level and shall be determined by the skater / team.

New professional coaches who do not meet the above criteria for accreditation or funding will have three years in which to become Level 2 Certified and four years to become Level 3 Certified from the date of registering as a Skate Canada Professional Coach.

Foreign coaches must apply directly to the Skate Canada Coaching Department by e-mail at coaching@skatecanada.ca or by phone at 613.747.1007 or 1.888.747.2372, extension 2504. They will only be accredited if they qualify in accordance with Skate Canada Policies and Procedures.

Team Managers

All team managers must be current registered members of Skate Canada per the Accreditation Policy.

If a team manager is a coach, then he/she must:

- Be NCCCP Certified at Level 3
- Hold a valid First Aid Certificate
- Be currently registered as a Skate Canada Professional Coach

The number of Team Managers permitted is as follows:

- Two team managers per section are automatically permitted for up to ten skaters
- One additional Team Manager is permitted for every additional five skaters.

1 - 10 skaters = 2 team managers
11 - 15 skaters = 3 team managers
16 - 20 skaters = 4 team managers
Etc.

Performance Enhancement Team Support Personnel

Skate Canada may approve performance enhancement personnel (sport science professionals) to be accredited with athletes at the Canadian Figure Skating Championships who have the following professional designations:

- Medical Doctor
- Physiotherapist
- Sport Psychologist – must be a psychologist (i) licensed by and in good standing with their provincial governing body; and/or (ii) a member in good standing of the Canadian Sport Psychology Association.

All applications for accreditation from performance enhancement personnel are subject to review and approval by Skate Canada and they must provide proof that they meet the minimum criteria. All applications must be signed by both the athlete and head coach.

MUSIC

All music used must be in the public domain or covered by the Performing Rights Society.

Competitors who have music composed especially for their programs, either in wholly or in part, shall be responsible for obtaining a written release from the composer for the use of such music on radio and television, or appropriate clearance from the Performing Rights Society.

For the information of dance competitors: the ISU compulsory dance music to be used for all practices and events is the 2001 Revised Version produced by the ISU.

Music/Practice Rotations

Music/practice rotations will be available at registration. Any special requirements should be communicated to the technical representative by **Friday, December 11, 2009**.

Music Requirements

Each entry must provide two CDs or cassettes for the competition upon registration. One for competition (marked "Master") and one for back up (marked "copy"). If two CDs are provided, it is recommended that a back-up cassette be available. Music will be retained at the John Labatt Centre.

Standard Specifications for CDs and Cassettes

1. Only one program shall be recorded on each CD or cassette.
2. The start of the music shall be recorded on the CD or tape with less than two seconds of lead in.
3. Competitor's name followed by music time (not skating time) shall be clearly printed on side one of the CD or cassette.
4. Each CD or cassette shall be enclosed in its plastic container marked with the skater's name, event and total music time.

Post-Event

Music and skaters detailed sheets by official can be picked up from the Operations Room at the John Labatt Centre 30 minutes following the completion of the skater's event.

AWARDS

Medals shall be presented to the top three finishers in each event. All medals will be presented on Sunday, January 17, 2010 prior to the Exhibition Gala.

MEETINGS

Data Specialists Meeting

Date: Tuesday, January 12, 2010

Time: 14:00 – 15:00

Location: John Labatt Centre – Data Specialists Room

Referees/Technical Controllers Meeting

Date: Wednesday, January 13, 2010

Time: 09:00 – 10:00

Location: John Labatt Centre – Officials Lounge

Technical Panel Meeting

Date: Wednesday, January 13, 2010

Time: 10:00 – 11:00

Location: John Labatt Centre – Officials Lounge

Team Managers Meeting

Date: Wednesday, January 13, 2010
Time: 10:30 – 11:30
Location: John Labatt Centre – Volunteer Lounge

Judges Meeting

Date: Wednesday, January 13, 2010
Time: 19:00 – 20:00
Location: John Labatt Centre – Officials Lounge

National Coaches Apprenticeship Program

Date: Friday, January 15 – Sunday, January 17, 2010
Time: 07:00 – 23:00
Location: John Labatt Centre – Room (TBC)
Note: To register please contact: coaching@skatecanada.ca

Pair - Officials Round Table Discussions

Time: Immediately following the free program event
Location: John Labatt Centre – (TBC)

Dance - Officials Round Table Discussions

Time: Immediately following the free dance event
Location: John Labatt Centre – (TBC)

Women - Officials Round Table Discussions

Time: Immediately following free program event
Location: John Labatt Centre – (TBC)

Men - Officials Round Table Discussions

Time: Immediately following the free program event
Location: John Labatt Centre – (TBC)

Olympic Team Meeting

Date: Monday, January 18, 2010
Time: 08:00 – 12:00
Location: Delta London Armouries
Note: A mandatory meeting for Olympic team skaters and their coaches. Skaters and coaches should book departure from London no earlier than 14:00.

Olympic Parent Program

Date: Monday, January 18, 2010
Time: 08:00 – 12:00
Location: Delta London Armouries
Note: Parents of skaters attending the Olympics will be introduced to the Petro Canada Parent Program. Attendance is optional but highly encouraged.

SOCIAL FUNCTIONS

Board and Officials Reception

Date: Friday, January 15, 2010

Location: Delta London Armouries

Time: 22:00 – 01:00

By invitation only

Closing Party

Date: Sunday, January 17, 2010

Location: Hilton London – Grand Ballroom

Time: 21:00 – 00:00

***Note:** meeting and social functions times are subject to change.

Skaters, two team managers per section and all officials will be provided with complimentary tickets to the Closing Party which includes a meal. Skating family members who wish to purchase a ticket may do so at the Event Office located at the Delta London Armouries – Event Office no later than noon on Wednesday, January 13, 2010.

Note: A limited number of tickets will be available on a first come, first served basis, at a cost of \$50.00 per ticket.

ACCIDENTS/LIABILITY

Skate Canada and the volunteer team undertake no responsibility for damages or injuries suffered by skaters. As a condition of and in consideration of their entries in these Championships, all competitors and their parents or guardians shall be deemed to agree to assume all risks or injuries to the competitor's person and property resulting from, or caused by or connected with, the conduct and management of the competitions and to release any and all claims they may have against the officials, Skate Canada, the volunteer team and against their officers and their entries shall be accepted only on these conditions.

TICKET INFORMATION

All team managers, skaters and their official coaches will receive accreditation for the event. All-Event ticket packages are available in person at the John Labatt Centre box office, by calling 1.866.455.2849 or online at www.johnlabattcentre.com. The All-Event ticket package includes tickets to all senior competition events and official practices taking place at the John Labatt Centre from January 14-17, 2010. All-Event ticket packages are \$150.00 in the lower bowl and \$125.00 in the upper bowl, plus applicable surcharges. All-Event ticket packages will be sent out to purchasers in November 2009.

Single event tickets will go on sale in the fall. For the most up-to-date ticket information, please refer to www.skatecanada.ca or call 1.888.747.2372 x2539.

Individual practice tickets will not be sold. All Event Tickets or a Daily Event Ticket must be purchased for access to any practice and/or event.

Important Ticket Information for Parents

A limited number of tickets for parents of skaters participating at the 2010 BMO Canadian Figure Skating Championships will be reserved through the John Labatt Centre. Please contact your section accommodation contact or refer to the parent's letter available from the section office with complete order instructions. This letter will be **available to the sections** in November with further instructions on how to book these tickets.

CAMERA POLICY – TICKET HOLDERS

Spectators are permitted to use cameras at the event for personal use only and are subject to the following conditions. Anyone who does not abide by these rules risks having their camera confiscated by venue security staff.

- No flash photography is allowed
- Camera lens must not be larger than 200mm in order to avoid obstructing the view of other spectators
- Any resale of photography or posting photos on websites is strictly prohibited

Absolutely no video cameras or digital cameras using video are allowed. Only accredited coaches and team managers may be permitted to videotape their own skater/team from rink side during that skater's/team's practice or performance. If athletes wish to obtain a video of their program, they may purchase a copy from the licensed video distributor on site.

COMPETITION SCHEDULE

The tentative competition schedule is posted on the Skate Canada Members Only website and the Skate Canada website (www.skatecanada.ca). The final schedule will be posted in the same locations following the completion of the 2010 BMO Skate Canada Western Challenge and 2010 BMO Skate Canada Eastern Challenge, and is subject to change.

CHOREOGRAPHER AUTHORIZATION

In accordance with ISU Rule 131, choreography presented and used by the competitor must be fully cleared and authorized for public use and television broadcast and re-broadcast throughout the world without further clearances or payments of any kind on the part of the ISU, Skate Canada or the relevant television networks or broadcasters being required. A choreographer clearance is included as part of the entry form.

SERVICES

DOPING CONTROL

Doping tests will be conducted at the 2010 BMO Canadian Figure Skating Championships. It is possible that a skater at any level / discipline may be selected for doping control. Skaters must not leave the rink after the final portion of their event without confirming they are not included in the draw for doping control.

MEDICAL SERVICES

Medical services for athletes competing at the Nationals include rink-side emergency coverage during all practices and competition. There will also be a medical clinic at the John Labatt Centre and physiotherapy services for limited hours during the day.

TRANSPORTATION

Airport

Transportation will be provided for the officials and teams (skaters, coaches, team managers and chaperones) to and from the London International Airport. To assist with the scheduling of buses and vans, accurate and complete arrival and departure information (traveller names, flight numbers and times, etc.) must be provided to your section no later than **Monday, December 21, 2009**. Teams that have provided details of their arrival will be given priority on the scheduled buses. Anyone not on the lists may be responsible for their own transportation to the hotel. The organizing committee is not responsible for reimbursing participants for travel to or from the London International Airport and the hotels. During the week of the event, team managers will be responsible for confirming departure information with the Transportation Desk at the John Labatt Centre or at the Delta London Armouries.

Event Transportation – Skating Family

A shuttle bus will be available for pickup from the **Hilton London and Delta Armouries** hotels to the John Labatt Centre. This shuttle service will start on Wednesday, January 13, 2010 and will run regularly each day until the conclusion of the event. Accreditation holders with the bus icon will have access to this shuttle service but must show their accreditation upon boarding. Please check the location of bus stops at registration.

A transportation desk will be open each day at the Delta London Armouries and the John Labatt Centre.

Event Shuttle Access for Non-Accredited Persons

Transportation is a service attached to the accreditation system, and access to the bus is restricted to accredited persons. Parents and chaperones can purchase a pass for limited* use of the event shuttle system at the Delta Armouries – Event Office (\$40.00 each). Pass must be shown upon boarding shuttle.

*Skaters and officials have priority seating on the shuttle buses and pass holders may be asked to wait for the next shuttle in order to accommodate accredited participants.

The hotels are approximately five minutes by car to the John Labatt Centre.

***Note:** The shuttle pass is non-transferable and non-refundable. In the event that a shuttle pass is lost or stolen, a fee of \$40.00 is required for a replacement pass.

THIS ANNOUNCEMENT IS SUBJECT TO CHANGE