

## Guidelines for Medal Presentation

### Medal Presentation Format Fanfare

Ladies and Gentlemen, our Awards Ceremony for (NAME OF EVENT).

1. CALLING WINNERS TO THE PODIUM:

The (Year) (NAME OF EVENT) champion(s) from the (NAME OF CLUB), (SKATER(S) NAME).

The silver medalist from the (NAME OF CLUB), (SKATER(S) NAME).

The bronze medalist from the (NAME OF CLUB), (SKATER(S) NAME).

2. MEDAL PRESENTATIONS:

Presenting the gold medal(s), representing (NAME OF SPONSOR), NAME OF PRESENTER, assisted by (NAME OF ASSISTANT). (Provide time for the presenter to walk to the podium, make the presentation and either step aside or walk off.)

Presenting the silver medal(s), representing (NAME OF SPONSOR), NAME OF PRESENTER, assisted by (NAME OF ASSISTANT). (Provide time for the presenter to walk to the podium, make the presentation and either step aside or walk off.)

Presenting the bronze medal(s), representing (NAME OF SPONSOR), NAME OF PRESENTER, assisted by (NAME OF ASSISTANT). (Provide time for the presenter to walk to the podium, make the presentation and either step aside or walk off.)

3. FINAL DECLARATION:

Ladies and Gentlemen, your (NAME OF EVENT), (NAME OF GROUP) Champions.

Provide a short period of time for photographs and close by saying "Thank You" and move on to the presentation of medals for the next event.