



FULL TIME EMPLOYMENT OPPORTUNITY

Skate Canada Manitoba is a non –profit organization founded to provide opportunities for all Manitobans to participate in Skating throughout their lifetime for fun, fitness and enjoyment.

Position: **PROGRAM COORDINATOR** - The successful candidate will provide assistance on all matters associated with the development of skating and coaching within the Manitoba Section.

Candidate: The candidate requires strong written and verbal skills, an excellent ability to communicate professionally with members, volunteers, and staff; possess solid organizational skills, computer and website experience. Some evening and weekend work and travel will be required.

Education: Should have post secondary education or related experience; a minimum figure skating Level I NCCP; competitive skating or figure skating coaching experience (min 5 yrs.) would be desirable.

Salary: Commensurate with experience

Application: Submit in confidence with salary expectations & 3 references on or before Friday August 20, 2010 by noon. Only those candidates selected for an interview will be contacted. No phone calls. A full job description is available on our website at www.mbskates.ca Interviews to be held the week of August 23rd. Start date ASAP.

Selection Committee
Skate Canada Manitoba
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